

Karen Byers Rules & Regulations

RULES & REGULATIONS TO BE ENFORCED AT ALL TIMES.

The fee for a NSF Check is \$30.00 and paid in cash, along with any other fees imposed on provider's account.

Preschool hours that are assigned to you are to be kept at all times. If you are later than your contract hours there is a late fee in the amount of \$5.00 for the first 5 minutes and \$1.00 for each minute thereafter. The fee is due in cash by the next day.

Set up an appointment if necessary to discuss issues of concern that is convenient for everyone. Provider may substitute a person of her choice to stay if necessary if you are late.

I will not be teaching any form of religious education while children are attending our school.

I provide a culturally diverse environment and am willing to adapt to the needs of every child, as each family needs to keep their families culture a priority.

I have a form to be filled out by the parents that addresses daily walks in our neighborhood. As far as field trips I will also need the parents to fill out the proper forms of consent and supply the provider with appropriate car seats necessary to take field trips.

Usually I plan events like those that include the families on a weekend.

I conduct developmental profile assessments from Dept. of Ed. on the children at our school. I will have parent/teacher conferences to discuss the child's assessments.

If you are interested in visiting your child(ren) during the day you may do so without any notice.

If you have someone else picking up your child during the day for you please discuss this in the morning before that person arrives. Otherwise my staff or I will need to contact the parents before any child is released.

Parents please provide adequate clothing for your child(ren), to be left in your child's cubby and be sure to label with child's initials. At any time you may take the extra clothing to change it out from their cubby.

Remember children learn well when they don't need to worry about getting clothing soiled. The provider is NOT responsible for torn, or soiled clothing. Please remember the following items in the:

SUMMER

Sandals - Suit - Towel
Hat if desired
Sunscreen labeled

FALL

Rain Boots -Rain Coat
Sweatshirt or Coat
Warm Hat

PARENTS SIGNATURE _____

Please have someone that will be there for you in the event your child becomes ill and needs to stay home until the child is well enough to return back to school. It is not the responsibility of the provider to find appropriate back up for the children no matter what the circumstance.

MEDICATIONS

If a child needs over the counter medication, you must fill out a form **BEFORE** medication is given. The provider has the forms. Only Karen Byers will administer medications you provide during your child's day.

If you have a prescribed medication by your physician then we can take the information off the bottle, however you will still need to sign the consent form to give medication. No medications will be given unless this procedure is followed. Please **DO NOT** give your child(ren) Tylenol or any other fever reducer medicine before coming to school. The child(ren) could be contagious and we can't tell until it's too late.

Listed below are other illnesses that need to be enforced. If your child has the following symptoms, **THEY ARE TO STAY HOME.** Please note the time period next to the illness. This information has been provided by Sacramento County Health Department.

FEVER: If a fever goes longer than 24hrs. Consult a physician. **Otherwise wait 24 hrs from the time the fever ends to bring the child back to childcare. Do not give any kind of medicine to reduce fever and then bring child to school.**

VOMITING: Keep child isolated and out of school for **24 to 48 hours** or until seen by a physician. Feed clear liquids for the first few hours (1Tlbs at a time) until child can keep it down. Water is hard on the stomach, so it is advisable to call your physician. Then give Bananas-Rice-Applesauce-Toast only. Don't neglect fluids during this time this is when dehydration sets in.

INFECTIOUS DIARRHEA: There are 5 types of Diarrhea a child can get. **Keep home until stopped, No matter why.** Usually a virus is present. And only in rare times can food cause this.

INFECTIOUS PINK EYE/CONJUNCTIVITIS: This sign begins with Red, Tearing eyes that may hurt or feel itchy, swollen lids, thick yellowish discharge. Remember to have a physician check if you're not sure. I inform so if you feel it is allergies get a physician to diagnose and release the child(ren) back to school. There are drops for allergies too. **Remember to have the physician sign authorization to administer any and all prescribed medication.**

PARENTS SIGNATURE _____

HAND FOOT AND MOUTH & IMPETIGO & THRUSH & CROUPY COUGH: Take child(ren) to physician to diagnose the condition and follow his instructions. Again have the physician sign authorization to administer any or all prescriptions.

HEAD LICE: Treatment immediately. All Dead & alive eggs removed; sometimes this takes a second treatment. Treat all child's bedding and use (RID) on soft furniture & carpet. Bag all items in the child(rens) room for 2 weeks instead of spraying.

CHICKEN POX: Doctors release that child can return to school. Must have all blisters scabbed over without any fluids. Usually takes 1 to 2 weeks depending on the severity of the case.

SCABIES & MEASLES & MUMPS & ROSEOLA & HERPES: Doctors release to return to school only.

I as a caregiver **CANNOT** meet the needs of the children when ill children are coughing, sneezing, and spreading germs that could possible make all of us ill. We as adults must understand that the health and safety for our young is a priority. At times we have circumstances such as employers that are not sympathetic to our responsibilities as parents, however difficult this is I as a licensed child care provider will abide by the rules and regulations of Sacramento County, as well as the American Red Cross. I urge all of you to have someone that will take care of your ill children. Child Action is a referral agency that might still have someone that cares for the sick when needed. Their phone number is 369-0191. The cost is the responsibility of the parents. Provider is still paid when children are ill (see contract).

I fully understand the information provided regarding rules and regulation and I willing do comply by signing this agreement.

PARENTS SIGNATURE_____DATE_____

PROVIDERS SIGNATURE_____DATE_____