

KAREN BYERS' PRESCHOOL AGREEMENT
10 Marilla Ct. Sacto. Ca, 95835
(916) 919-2115
byerspreschool@sbcglobal.net

I agree to provide **Child Care** for _____,
placed by _____, on _____.

The above child(ren) will be cared for from _____ am to _____ pm,
If you are later than your contract hours there is a late fee of \$5.00 for the first 5
minutes and \$1.00 for each minute thereafter. This fee is due in cash the next day.

Parent(s) agree to pay \$_____ on the first of every month **childcare** begins.

The deposit in the amount of \$200.00 is due at time of enrollment.
This deposit is only refundable if the parent gives the provider a two week notice in
writing and the provider signs it. **You must pay for childcare fees during this time as
well.**

When a notice is given, the provider will deduct any fees owed for child care from
the deposit including providers accrued vacation days untaken. All parents will be
charged one (1) day per month vacation day fee, that are unused in the event a child
leaves prior to providers paid vacation days. Example:

Child enrolls January 1st Provider's vacation scheduled is June 1st. Child's last day
is May 30th, a fee for vacation days up to that month are charged and due before
last day of attendance, which in this case would be (5) days. If money is still owed to
the provider, parent is responsible to pay on the last day of care.

If no notice is given in writing the provider charges a two week fee from the deposit
including providers accrued vacation days untaken.

If a child is absent for any reason, including vacations, sick days, family
emergencies etc... Provider is still paid.

Each family needs to have a back up in the event their children are ill and cannot
attend school. (**See Rules & Regulations for illness policy**). It is not the responsibility
of the provider to find you a substitute provider in the event your child becomes ill.

PARENTS SIGNATURES _____

All staff at Karen Byers Preschool has been finger printed, T.B. skin test, Criminal record checked, First Aide & CPR certified.

No one else will be left to supervise the children of this facility other than a cleared adult in the event of an emergency.

EXAMPLE: Karen Byers has to pick up HER CHILD early from school. A Parent that is cleared that is willing to stay until I get back.

In the event that the provider leaves (for training workshops, conferences, doctor appointments, or any other days she is not there) the families will be given in advance a two-week notice. This doesn't pertain to short trips to the store, or picking up her child at school. If the families are not comfortable with the arrangement and choose to leave their child out of care A fee is still due.

If Provider is closed and cannot receive the children, except for the holiday schedule and the provider's paid vacation annually NO fee is charged.

HOLIDAYS:

Listed below are holidays that Karen Byers' Preschool will be closed. Payments for holidays are required. All parents will be charged one (1) day per month vacation day fee, that are unused in the event a child leaves prior to providers paid vacation days. Example:

Child enrolls January 1st. Provider's vacation scheduled is June 1st. Child's last day is May 30th, a fee for vacation days up to that month are charged and due before child's last day of attendance, which in this case would be one (5) days. *Also see Holiday & Vacation Schedule.

NEW YEARS EVE & DAY	DECEMBER 31 & JANUARY 1
MARTIN LUTHER KING	JANUARY
PRESIDENTS DAY	FEBRUARY
MEMORIAL DAY	MAY
INDEPENDENCE DAY	JULY
LABOR DAY	SEPTEMBER
VETERANS DAY	NOVEMBER
THANKSGIVING DAY & FRIDAY	NOVEMBER
CHRISTMAS EVE & DAY	DECEMBER

_____ DATED _____
PARENTS SIGNATURES

_____ DATED _____
PROVIDERS SIGNATURE